

Directions/helpful hints for Prerequisite form

The student will need to complete the form to the best of their ability, focusing on duties that are construction safety related and training. If the student has a safety degree or professional certificate related to construction safety please include a copy of that as well.

If the student is attending the both the 510/500 (new trainer) class they will check the 510 box under item #9 and MOST will submit the 510 card/cert at the end of the course.

If the student is attending the 500 (update) class the student will check the 500 box under item #9 and MOST will submit copies of their cards/certs at the end of the course.

There are directions at the end of the form or please contact me if there are questions. The form can be filled out electronically and sent back to bconnors@mostprograms.com

Helpful Hints for the Employment Section: (you may copy page 4 if needed)

NOTE: Working safely does not meet the requirements of safety experience for any course.

DO NOT copy and paste the exact same Job Duties to your Safety Activities, these two boxes should be different.

DO NOT write “same as above” or “all aspects of safety” in the Safety Activities box.

Make sure your work experience adds up to 5 full years – do not use overlapping dates – you MUST provide a start and end date for each job to include month, day and year.

When you are typing your Safety Activities you need to be **as detailed as possible - DO NOT USE ONE WORD STATEMENTS** (i.e. lockout/tagout, recordkeeping, training, site audits) -- what do you do with lockout/tagout? What recordkeeping do you do? What training are you conducting? What are you auditing on site, how often and what happens if you find something wrong? Etc. More information is better as this is what we will look at to determine if you have the working experience to be accepted into the trainer course.

NOTE: If you do safety training that will only count for **a very small percentage** of what we are looking for – we are not looking for professional trainers. We want to know what **“boots on the ground”** safety duties you perform on a regular basis.

REMEMBER: Focus on your construction industry experience! We will not consider anything you did in general industry, mining or DOT, we can only consider your time in construction safety.

Make sure you input the percentage of time you spend on safety specifically. Remember if you put 100% of your job duties are specifically safety related then what you list under your safety activities should reflect that 100% of your work time is spent on safety duties. So don't list 3 things and say 100% of your time is “safety”.

Consider this a “job application” – you are applying to become an authorized outreach training for the OSHA Directorate of Training & Education. Your application should reflect that you are experience, credible and competent to deliver topic in a 10/30-Hour construction industry course.